



Sacred Heart Primary School
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Principal: Mr Mark Fitzsimons

Thursday 7th November 2024

Re: Parent Teacher Meetings.

Dear parent/carer,

It is planned to have parent teacher meetings for all children, P1 to P7 inclusive, over the period of Monday 11th November to Friday 29th November. Miss Byrne P1, Mr McCartan P2/P3, Mr Doyle P4/P5, Mr Lundy P5/P6 and Miss Crozier P7 will be conducting the meetings for their respective classes.

These meetings will be organised by your child's class teacher via phone/SeeSaw/Forms for a date and time that suits both parties. Meetings can be held over the phone or in person, whatever suits best. Please be aware that teachers may be using their own phone and thus the number will come up as withheld when they are contacting you.

The content of the meetings will focus on your child's progress in Literacy, Numeracy, World Around Us and ICT. It will also address their areas of strength and focus for development whilst any pastoral and SEN issues may also be discussed, if relevant. Parental contribution within the meeting is encouraged and valued as well.

Thank you for your co-operation.

Yours sincerely,

Mr Fitzsimons (Principal).